

Quiet Study Room Use Policy

First come/first serve.

Sign in at the front desk. Do not disturb people in the room. Use is once a day, for two hours.

The purpose of this policy is to ensure equitable access to this room.

The Quiet Study room is available on a first come/first serve basis for use by four or less people. Reservations are not allowed and sign in is required.

All questions regarding room use and signing in will occur at the Welcome desk; please *do not* disturb anyone who is using the room.

The room may be used once a day, per person/group.

Quiet Study room use is available for periods of two hours or less; no extensions can be granted.

If the room is left unattended for more than 10 minutes and someone asks to use it, the room will be reassigned.

Use may not extend beyond 15 minutes prior to closing time.

Covered beverages are welcome but eating is not allowed.

Users are expected to comply with the Library's Patron Conduct Policy at all times when using the Quiet Study room.