

**East Providence Public Library Board of Trustees
Meeting Minutes**

Regular Meeting: April 5, 2023 at 4:30pm at Riverside Branch Library

Meeting called to order at 4:30pm

ROLLCALL

Patty Armstrong - present

Kathy Dias - absent

Betsy Ingraham - present

Chris LaRoux - present

Peg Marcotte (Chair) - present

Don Paiva - present

Paul Silva - present

Also attending:

Meredith Bonds-Harmon, Library Director

Pamela Schwieger, Assistant Director

Review & approval of March 1, 2023 minutes

Minutes of March 2023 meeting

Paul made a motion to approve the minutes as written. Betsy seconded. Motion passed unanimously.

REPORTS

The Friends of EPPL report was received and placed on file.

The Foundation report was received and placed on file.

DIRECTOR'S REPORT

Financial report

Lagging on spending on salaries and part time positions

Programming = 63% remaining

Materials = 73% spent

Maintenance line - moving through it quickly

Personnel

The Youth Services position was posted without the pay grade increase, and we had one qualified applicant for the Youth Services Coordinator.

Part time Reference & Digital Instructor position closed yesterday

Fuller part time position closes next week

Buildings & Grounds

Three bids came in last week for the new Riverside carpet.

The cupola work that the city is working on starts next week. The cupola bid will go out when Ralph returns from vacation next week.

ASSISTANT DIRECTOR'S REPORT

Usage Stats for January 2021- March 2023

Weaver door count

Riverside door count

Self Directed Program Attendance

In-Person Offsite Program Attendance

In-Person Onsite Program Attendance

Virtual Program Attendance

eZone Checkouts

Weaver Physical checkouts

Riverside Physical checkouts

Summer Block Parties

Pam shared an outline of the four monthly summer block parties that are being planned for June, July, August and September.

OLD BUSINESS

Discussion of state law and city ordinances related to the authority of the Library Board of Trustees

Ideas for library presence at proposed East Providence Community Center

Meredith presented on a possible state of the art library kiosk and mobile pick up lockers that could be placed at the community center.

NEW BUSINESS

Trustee bylaws - discussion and possible vote to approve amendments

The board will vote to approve the bylaws at the May meeting so that they will have had 30 days to read through it.

Art, antiques and architecture

Meredith presented appraisal information, quotes for restoration and thoughts on showcasing for Board discussion

Trustee appointments -shelved until May meeting

May Trustee meeting guests -Sharon Branch, Riverside Branch Manager & Sarah Fish, Foundation Chair

ADJOURNMENT: Chris motioned to adjourn. Don seconded. The meeting adjourned at 6:10.