

**East Providence Public Library Board of Trustees
Meeting Minutes**

Regular Meeting: March 1, 2023 at 4:30pm at Riverside Branch Library

Meeting called to order at 4:30pm

ROLL CALL

Patty Armstrong - present

Kathy Dias - absent

Betsy Ingraham - present

Chris LaRoux - present

Peg Marcotte (Chair) - present

Don Paiva - present

Paul Silva - present

Also attending:

Meredith Bonds-Harmon, Library Director

Pamela Schwieger, Assistant Director

Review & approval of February 1, 2023 minutes

Minutes of February 1, 2023 meeting

Paul made a motion to approve the minutes. Betsy seconded. Motion passed unanimously.

REPORTS

The Friends of EPPL report was received and placed on file.

DIRECTOR'S REPORT

Financial report

Meredith reported that our spending is on target for a third of the way through the fiscal year.

Personnel

Meredith notified HR that the Trustees voted to approve the amended Library organizational chart that subsequently raised the pay grade of two full time positions (Youth Services Coordinator and Assistant Director), and response was that these changes need to happen at the time of yearly budgeting process and union contract negotiations.

Fuller PT aide is still vacant. The Personnel Hearing Board will meet to certify candidates #4, 5, and 6 and then HR will make the job offer.

Buildings & Grounds

The Champlin Foundation denied the request to partner with the city to purchase the Riverside carpet, so we are now in the process of selecting our carpeting vendor independently.

The city wants to have city employees repair the exterior trim at Weaver Library, and we will hire a company for the cupola project. Meredith supports this especially since the city's maintenance dept has grown by three staff members. Pat Armstrong suggests asking maintenance where the library is in the queue.

ILS Migration

Ocean State Libraries (OSL) catalog and will migrate to a new cloud-based system integrated library system (ILS). This will happen in May.

ASSISTANT DIRECTOR'S REPORT

Meredith shared usage statistics for door count for January 2021-February 2023 at both Weaver and Riverside.

Meredith also shared Weaver and Riverside physical checkouts for January 2021 - January 2023.

OLD BUSINESS

Discussion of state law and city ordinances related to the authority of the Library Board of Trustees

Proposed East Providence Community Center

Pam shared ideas for how the library could fit into the community center.

By being in the same location with the Recreation Dept, we can better serve multiple needs of the members of our community.

OLIS live webinar on Legal Services for Libraries

Chris, Paul, Meredith and Pam attended the first session.

NEW BUSINESS

Trustee bylaws - committee, amendments

Peg, Chris, Betsy and Paul will be on this committee.

Pam scheduled the Weaver conference room for Monday, March 20, 10:00-12:00.

Vote on new policy "Library-Initiated Programs and Displays"

Patty made a motion to approve this policy as it, and Don seconded it. The policy passed unanimously.

ADJOURNMENT: Betsy motioned to adjourn. Don seconded. The meeting adjourned at 5:48.