EAST PROVIDENCE PUBLIC LIBRARY

Quiet Study Room Use Policy

First come/first serve.

Sign in at the front desk. Do not disturb people in the room.

Use is once a day, for two hours.

An extension of up to two additional hours may be granted.

The purpose of this policy is to ensure equitable access to this room.

The Quiet Study room is available on a first come/first serve basis for use by four or less people. Reservations are not allowed and sign in is required.

All questions regarding room use and signing in will occur at the front desk; please *do not* disturb anyone who is using the room.

The room may be used once a day, per person/group.

Quiet Study room use is intended for periods of two hours or less. An extension of up to two additional hours *may* be granted, provided that no other patron requests to use it during those two hours.

If someone else requests the room during a time extension, the extension will end and the next person may begin their two-hour session at that time. Any extension to the regular time limit is at the discretion of the library staff, and can be granted for continuous use of the room only; it is not available as a second use option at another time in the same day.

If the room is left unattended for more than 10 minutes and someone asks to use it, the room will be reassigned.

Use may not extend beyond 15 minutes prior to closing time.

Covered beverages are welcome but eating is not allowed.

Users are expected to comply with the Library's Patron Conduct Policy at all times when using the Quiet Study room.