**EAST PROVIDENCE PUBLIC LIBRARY**

**Board of Trustees Meeting Minutes**

**Wednesday, January 2, 2019**

Trustees: M. Marcotte, Chair, P. Armstrong, K. Dias, E. Ingraham, P. Silva;

Absent, D. Paiva

Staff: Michael Carlozzi, Director; Absent, Joyce May, Assistant Director

The meeting was called to order at 4:30 pm by Ms. Marcotte.

The minutes of the December 5, 2018 meeting were approved as written by Mr. Silva and seconded by Ms. Armstrong.

Financial Report: The City’s Finance department is down staff and thus some information is delayed. Weaver replaced two sump pumps (of 6). Riverside has new program room tables and other furniture thanks to a generous donor.

Old Business: Magnetic name tags have been ordered and should be in place by next week.

New Business: A new Patron Conduct Policy has been written. Although one exists, Mr. Carlozzi does not believe it would stand up to legal scrutiny. Ms. Armstrong moved to approve the policy seconded by Mr. Silva. Discussion followed regarding privacy rights in a public library.

Mr.Carlozzi asked the Board to consider future library goals to be included in the new Five Year Strategic Plan.

* Ms. Armstrong discussed the need for more community outreach such as how to bring the Library to homebound patrons.
* Ms. Ingraham suggested establishing financial security for the Library by exploring the possibilities of forming a Foundation.

The meeting was adjourned at 5:50 pm upon motion by Ms. Armstrong and seconded by Mr. Silva.